

Tallahassee-Leon County Canopy Road Citizens Committee Request for Review New Canopy Road Nomination

Tallahassee-Leon County Planning Department

Location: Frenchtown Renaissance Building, 435 N. Macomb St. Tallahassee, FL 32301

Phone: (850) 891-6400; Email: Planning@Talgov.com

| |
|---|
| Road Name |
| Road Segment (beginning and end intersections) |
| Road Length (segment requested for consideration) |

Applicant Name: _____

Applicant Address: _____

Applicant Phone: _____ Applicant Email: _____

Review Procedure:

1. In order for the Canopy Road Citizens Committee (CRCC) to review a nomination for a new canopy road, the applicant must be a landowner with road frontage, and must demonstrate local support to equal 90% of the frontage of the section of roadway proposed for designation.

Examples of supporting documentation:

- a. The petition form provided with this application;
 - b. Emails or letters from affected landowners including name, address, lot frontage length, and date sent;
 - c. Additional community support can be demonstrated through letters from local landowners, citizens, businesses, homeowners' associations, civic groups, commission members, etc.
2. Upon receipt of an application that demonstrates the required level of support, planning staff will perform a survey of the roadway to determine if the road or section of the road meets the eligibility and appropriateness for canopy road designation.
 3. A public meeting will be held to provide information on canopy roads regulations and to collect feedback from the community.
 4. This information will be presented to the Canopy Roads Citizens Committee (CRCC) for its review and recommendation. The CRCC may recommend the following:
 - a. Recommendation that the roadway be designated.
 - b. That additional information be presented at a future meeting.
 - c. That the application for nomination of the roadway be denied.
 5. If the CRCC recommends that the roadway be designated, Planning staff will prepare an Agenda Item for upcoming County and/or City Commission meetings. Depending on the jurisdiction of the road or road segment, this recommendation may go before the Board of County Commissioners if within

unincorporated Leon County, to the City Commission if within City limits, or to both Commissions if the road spans both jurisdictions.

- 6. No new designation shall become effective until approval of an amendment to the Comprehensive Plan, and codification of the designation by amending the Leon County Code of Laws and City of Tallahassee Code of Laws by ordinance adopted by the Board of County Commissioners and City Commission.

Property Owner Support

As a property owner along (road name) _____, I request that the Canopy Road Citizens Committee evaluate the feasibility of recommending this road for designation as a Canopy Road. I understand that signing this petition is necessary to start the process of evaluating the feasibility of designating this road as a Canopy Road, and that designation requires City and County Commission approval.

| Property Owner's Signature | Address | Frontage length (feet) | Date |
|----------------------------|---------|------------------------|-------|
| 1. | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ |
| 3. | _____ | _____ | _____ |
| 4. | _____ | _____ | _____ |
| 5. | _____ | _____ | _____ |
| 6. | _____ | _____ | _____ |
| 7. | _____ | _____ | _____ |
| 8. | _____ | _____ | _____ |
| 9. | _____ | _____ | _____ |
| 10. | _____ | _____ | _____ |
| 11. | _____ | _____ | _____ |
| 12. | _____ | _____ | _____ |
| 13. | _____ | _____ | _____ |
| 14. | _____ | _____ | _____ |
| 15. | _____ | _____ | _____ |
| 16. | _____ | _____ | _____ |
| 17. | _____ | _____ | _____ |
| 18. | _____ | _____ | _____ |

Property Owner's Signature Address Frontage length (feet) Date

19. _____

20. _____

21. _____

22. _____

23. _____

24. _____

25. _____

26. _____

27. _____

28. _____

29. _____

30. _____

31. _____

32. _____

33. _____

34. _____

35. _____

36. _____

37. _____

38. _____

39. _____

40. _____